



Newville Fountain Festival Foundation

2025 Food Vendor Contract

June 20th & 21st, 2025

****Form must be returned by May 15th, 2025****

Come join Newville for our Annual Fountain Festival to be held on Friday and Saturday, June 20 and 21, 2025. A food court, street fair with art and craft vendors, community service organizations, the library book sale and live music throughout the day, Duck Derby, 5K, Tractor Show and more will be part of the weekends festivities as we celebrate the 129th anniversary of the Fountain.

Show Location: Big Spring Avenue and Parsonage Street, Newville PA 17241

Show Friday Setup: 2:00 PM to 4 PM Saturday Setup: 6:00 AM to 8:00 AM

Show Friday from 4:00 PM to 10:00 PM Saturday from 8:00 AM to 4:00 PM

Cleanup from 4:00 PM to 4:30 PM on Saturday ****Streets must reopen by 5:00 PM on Saturday****

All vehicles entering the set-up area must register with the WEMA Truck located at the corner of West Street and Glebe Avenue. Please enter West Street from West Main Street. A WEMA volunteer will escort you to your assigned space. **VEHICLES MUST BE IMMEDIATELY UNLOADED AND MOVED TO PARKING AREAS PRIOR TO DISPLAY SET-UP.* The sidewalk directly behind your assigned space may be used to store crafts and display equipment during the set-up period. All vehicles must be off the streets prior to 8:00 a.m. **NO EARLY DEPARTURES.** All clean-up must be finished and vehicles off the streets by 4:30 p.m. All debris must be cleaned up and taken from stands.

ALL VENDORS ARE RESPONSIBLE FOR ALL TRASH BEING TAKEN TO THE DUMPSTER PROVIDED, THIS INCLUDES FOOD VENDORS.

VENDOR FEES:

Space up to 10'x30' \$125.00 for both days. We encourage all food vendors to participate both days.

***Please Note: Power is available on a very limited basis and we must have information ahead of time. Power cost is \$20.00 per day.**

***Please Note: Food trucks may be left in place Friday night or removed and reset.**

We will be having a silent auction both days if you would like to donate a gift certificate, etc. please let us know. All proceeds benefit Newville Community Groups.

It is the responsibility of each exhibitor to collect and report the 6% Pennsylvania Sales Tax.

- Applications must be returned by May 15, 2025.
- EMAIL CONFIRMATION OF VENDOR FEES/APPLICATION WILL BE PROVIDED. If you do not receive an email confirmation please contact us.

NEWVILLE FOUNTAIN FESTIVAL FOUNDATION, WEMA its members and officers, shall not be held liable for failure to perform or fulfill its contractual obligations provided such failure is caused, occasioned, or furthered by closures of site locations due to any cause or causes beyond its control.

Inclement Weather Policy - The Fountain Festival shall proceed as scheduled rain or shine with the following conditions. In the event that there is severe weather and a forecast of daylong rain at setup time, vendors will be placed in spaces on a first-come, first-serve basis. Vendors will be permitted to keep one vehicle with them. The Fountain Festival committee will be the sole determiners of this situation. A decision to invoke the inclement weather policy will be determined at 8 am the day of the show by the Fountain Festival Committee after evaluating the forecast and number of vendors on site.

For more information, please EMAIL NEWVILLEFOUNTAINFESTIVAL@GMAIL.COM or call Rebecca Walker 951-756-0269

Vendor parking is available at the Zion Church Parking Lot or the Newville Elementary School Parking Lot, both are located on West Street, two blocks north of the festival area.

Your application will be reviewed carefully. All questions must be answered or your application will not be considered. Please return application and fee by May 15, 2025.

PLEASE PROVIDE A MENU AND PHOTOS AS WELL FOR US TO USE IN OUR ADVERTISING.

Name of Vendor: _____

Address: _____

Phone Number: _____

Type of food: _____

Please give a description of your craft or antiques (furniture, jewelry, etc.) and provide photos: _____

Friday ONLY Saturday ONLY Both Friday/Saturday

Size of Space Requested: _____

Power requested (\$20 per day) Yes Or No

Amount enclosed \$ _____ (Check or Money Order Only, No Cash or Credit Cards will be accepted)

Make check payable to: NEWVILLE FOUNTAIN FESTIVAL FOUNDATION

MAIL APPLICATION AND FEE TO: P.O. Box 56 Newville PA 17241

FOR MORE INFORMATION EMAIL Newvillefountainfestival@gmail.com or call Rebecca Walker 951-756-0269